THE WESTIN DALLAS PARK CENTRAL

PSAV PRESENTATION SERVICES

EXHIBIT ORDER FORM

Name of Event:_____ **Date of Show:** _____

Name of Company: _____
On Site Contact: _____ Phone #: _____
Address of Company: _____City, State, Zip:_____
Booth #: _____

ELECTRICAL	RATE	QTY	DAYS	TOTAL
Power Strip Pkg (one AC cable w/power strip)	$42			
Set/strike labor 30 minutes	$45			
SUBTOTAL	IF YOU HAVE ANYTHING THAT WILL BE PLUGGED IN YOU MUST ORDER ELECTRICAL SERVICES			
24% TAXABLE SERVICE CHARGE				
8.25% SALES TAX				
TOTAL DUE				

EQUIPMENT	RATE	QTY	DAYS	TOTAL
20" LCD Computer Monitor (Data)	$200			
46" LCD Monitor (Video or Data)	$495			
55" LCD Monitor (Video or Data)	$680			
6-8' Tripod Screen (Client provides LCD Projector)	$195			
6-8' Tripod Screen and LCD Projector Package	$650			
Flipchart (Plain Paper with markers and easel)	$71			
Laptop (PC)	$240			
One Speaker and 5Ch Mixer Sound System	$200			
Computer Audio (DI) (requires sound system)	$70			
Wireless Lavaliere or Handheld Mic (requires sound system)	$210			
Wireless Slide advancer	$60			
OTHER AV	Please call or email			
INTERNET				
Wireless High Speed Internet Access	$18/user			
Wired High Speed Internet Access	$180/user			
OTHER INTERNET REQUESTS	Please call or email			
SUBTOTAL				
24% TAXABLE SERVICE CHARGE				$
8.25% SALES TAX				$
TOTAL DUE				$

All Payment Information is Collected over the Phone. Please Leave Contact Information to Collect Payment:

Cardholder Name: _____

Phone Number: _____

Authorized Signature:_____ Date:_____

Email Address for Receipt: _____

Please Return To:

Emilia Cowan email:nlomelin@psav.com WESTIN PARK CENTRAL 12720 Merit Drive, Dallas, Texas 75251
PHONE: 214-779-3023