



Commonwealth of Virginia  
Virginia Department of Criminal Justice Services

**Out-of-State Conference Training Partial In-Service Credit**  
**(Form PIC-2)**

Name of Officer: \_\_\_\_\_ SS#: \_\_\_\_\_  
(Last) (First) (M.I.) (last four digits)

Agency: \_\_\_\_\_  
(Agency Telephone #)

Requested by: \_\_\_\_\_  
(Signature of Agency Administrator) (Title)

Email address of agency contact: \_\_\_\_\_

**PART A: COURSE INFORMATION**

ROCIC 2023 Spring Conference: Violent Crimes, Gangs, and Narcotics

Conference Title: \_\_\_\_\_

Conference Dates From: March 12, 2023 To: March 15, 2023

Conference Location: Sonesta Airport Hotel, 600 Marriott Dr Nashville, TN 37214

Conference Sponsor: Regional Organized Crime Information Center (ROCIC)

Sierra Scott, Training Coordinator

800-238-7985 ext 5493

*Typed or Printed Name of Course Coordinator*

*Phone Number*

\_\_\_\_\_  
*Signature of Course Coordinator*

\_\_\_\_\_  
*Date*

sbscott@rocic.riss.net

*Email Address*

**Upon completion of Part A, submit this form and a curriculum that includes the date, hour-by-hour agenda, instructor bios and description of the training, no later than 60 days following the last day of the course to DCJS, picforms@dcjs.virginia.gov**

**PART B: FOR DCJS USE ONLY**

Approved for:  Law Enforcement  Department of Corrections  
 Jailor/Custodial Officer  Court Security/Process Server

Hours Approved: Legal: \_\_\_\_\_ Career Development: \_\_\_\_\_ Cultural Diversity \_\_\_\_\_ Total: \_\_\_\_\_

\_\_\_\_\_  
*DCJS Staff Signature*

\_\_\_\_\_  
*Date*

